

# HUNSTANTON & DISTRICT CIVIC SOCIETY

## MINUTES of H&DCS ANNUAL GENERAL MEETING, TUESDAY 9<sup>th</sup> DECEMBER 2020 – ONLINE ZOOM

### DRAFT

**Date** – Wednesday, 9th December 2020 at 7.30pm

**Venue** -The meeting was held online using Zoom hosted by StK

**Present on Zoom** – Altogether 24 members attended the meeting on Zoom. This number included Tony Armstrong (TA), Terry Ashworth (TA), Margi Blunden (MB), Martin Chown, Amanda Bosworth (AB), David Boxell, John Bridger (JB), Anthony & Angela Jewell, Barbara Brown, Jilly Hall, June Hammond, David Jones, Sheila Kent (ShK), Stephen Kent (StK), John Little, David & Heather Marshall, Maureen Matthews, Fiona Mumford, Andrew Murray (AM), Jerry Simmons (JS), Ann Stephens (AS) and Tim Williams.

**Welcome** - AB, Chair, welcomed all members attending on Zoom to the Annual General Meeting for 2020; the meeting combined the 2019/2020 previous charity of H&DCS and also the newly organised Charitable Company limited by guarantee.

- 1) **Apologies** were received from Yvonne Bridger, Bob Clark (BC), John Crofts, Jennie Martin, David Porteous, Carole & George Robertshaw, and Mick Smith (MS). JB volunteered to write up the minutes.
- 2) **Approval of Minutes of previous Annual General Meeting on 11<sup>th</sup> December 2019 of the old Charity** – No amends requested; members had been asked to send in their votes before this meeting. 57 members approved and 3 abstentions. Minutes signed by ShK at the request and on behalf of AB.
- 3) **Approval of Minutes of Special General Meeting held on 1<sup>st</sup> July 2020 of the old Charity.** No amends requested; members had been asked to send in their votes before this meeting. 59 members approved and one abstention. Minutes signed by ShK at the request and on behalf of AB.
- 4) **Chairs Report.** This report was circulated in September 2020. AM declared it to be a well written document and proposed acceptance with TA seconding. No amends requested; members had been asked to send in their votes before this meeting. 59 members approved with one abstention. AB provided an update on events since she wrote the report. This included the challenges caused by the pandemic along with the efforts of the Tourism Action Team in getting a staffed Tourist Centre reopened, Committee's work in providing comments regarding the development applications for Southend Road Car Park and the Bus Station/Library. Also getting our voice heard in respect of relevant planning applications and also Conservation matters through Martin Chown. An idea to prepare a Calendar next year to help raise funds for the Heritage Centre which might be a joint effort with other organisations in Hunstanton. AB proposed a vote of thanks to StK, ShK and AA for their excellent preparation of Newsletters during the course of this year which was unanimously supported. It was proposed to investigate further other means of communication with members such as audio recordings, YouTube etc.
- 5) **Treasurer's Report on Financial Accounts**

There were no questions on the H&DCS financials for the two periods covering the old Charity for the period to 31<sup>st</sup> July 2020 and the new Charitable Company limited by guarantee for the period 18<sup>th</sup> June to 30<sup>th</sup> September 2020 prepared in Combined form and distributed with the Agenda by StK. These had been examined and agreed to by the auditor, David Boxell. The latter set of accounts included receipt of two government grants for the Heritage Centre; one for PPE

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equipment and the second for winter heating facilities and other infrastructure for Autumn/Winter opening.

AB proposed acceptance of these accounts and seconded by TA. No amends requested; members had been asked to send in their votes before this meeting. 59 members voted to accept the financials, with one abstention. Thanks were proposed to David Boxell for his audit of the accounts.

### 6) Statutory Accounts

Statutory Accounts had been prepared by our accountants Mapus-Smith & Lemmon LLP. These had been distributed along with the Agenda. AB proposed acceptance of these accounts. The motion was seconded by AA. No amends requested; members had been asked to send in their votes before this meeting. 59 members approved with one abstention.

### 7) Election of Auditor for the forthcoming year 2020/2021.

StK proposed the re-election of David Boxell as auditor for the forthcoming year. This proposal was seconded by AS. No amends requested; members had been asked to send in their votes before this meeting. 59 Members voted in favour with one abstention.

### 8) Election of Officers for the following year

AB thanked the Committee and our Volunteers for their efforts over the course of what has been a very difficult year and also Mick Smith who has decided to retire from the committee. Notification of those nominated, proposed and seconded had been circulated one week earlier as follows with members being asked to send in their votes before this meeting:

<u>Nominated</u>	<u>Proposed by</u>	<u>Seconded by</u>	<u>Voting</u>
Chair - Director & Trustee			
Amanda Bosworth	Margi Blunden	Stephen Kent	Approved unanimously
Hon Secretary - Director & Trustee			
Sheila M Kent	Robert Clark	John Maiden	Approved unanimously
Treasurer - Director & Trustee			
Stephen C Kent	Sheila M Kent	Margi Blunden	Approved unanimously

### 9) Election of Committee Members for the following year

Notification of those nominated, proposed and seconded had been circulated one week earlier as follows with members being asked to send in their votes before this meeting:

<u>Nominated</u>	<u>Proposed by</u>	<u>Seconded by</u>	<u>Voting</u>
Tony Armstrong	Ann Stevens	John F Bridger	59 votes for, 1 abstention
Terry Ashworth	Andrew Murray	Amanda Bosworth	59 votes for, 1 abstention
Margi Blunden	Stephen C Kent	Sheila M Kent	Approved unanimously
John F Bridger	Terry Ashworth	Andrew Murray	Approved unanimously
Robert Clark	John Maiden	Tony Armstrong	Approved unanimously
Andrew Murray	Amanda Bosworth	Margi Blunden	Approved unanimously
Jeremy Simmons	Stephen C Kent	Sheila M Kent	Approved unanimously
Ann Stevens	John F Bridger	Terry Ashworth	Approved unanimously

The 2020/21 Committee was duly elected.

- 10) **Any Other Business** - Anthony Jewell suggested H&DCS work closely with local schools and try to interest younger age groups in its activities and offerings as well as groups to possible evening events. Teacher Packs to be made available on our website were being worked on to help in efforts to attract more visitors. This was unanimously approved by all participants at the meeting.